



COMPANY POLICY

(Integrated)

We are a company manufacturing glass bottle stoppers. In the effort to meet our customers' requirements concerning product quality and safety, we have developed an integrated management system applying the principles of modern management and international industry standards:

- ČSN EN ISO 9001:2016 (Quality Management Systems)
- ČSN EN ISO 22000:2005 (Food Safety Management Systems)

We aim to provide our customers with quality products and services based on comprehensive and ever-developing knowledge and thus build an environment of permanent trust and development.

For this reason, we have adopted the following vision:

VINOLOK, a. s. is a guarantee of the quality of a sealed drink, a symbol of exceptionality and elegance.

We fulfil the basic vision by focusing on the following principles:

Quality

1. Standard Quality Management System

- a) The Company management identifies with the provisions of ČSN EN ISO 9001:2016, therefore it is applied throughout the Company. It governs the Company context including the relationship to external providers, customers, employees, competitors and the regional public. At the same time, it manages the existing risks within the above relationships.
- b) The Quality Management System is an organic part of the overall Company management.
- c) The principle of continuous improvement is applied within the management system.

2. Contract Quality Improvement

- a) The basic and primary objective of our activities is to satisfy both the explicit and implicit expectations and both the current and future needs of our customers.
- b) When considering supply quality, we do not focus only on the technical product quality but also on the quality of compliance with the agreed delivery terms and the accompanying administration.

3. Cooperation with External Product and Service Providers

- a) We choose our business partners very carefully. We prefer business partners with a QMS in place, either certified or verified by us.
- b) We check the supply quality and require it to be substantiated by the relevant documents (e.g. testimonials, certificates, declarations of conformity).

4. Employee Cooperation in Achieving Quality

- a) Qualified and reliable employees are our greatest potential.
- b) All employees have assigned responsibilities within the Company and they treat each other as customers and suppliers.



Food Safety

5. Standard Food Safety Management System

- a) The Company management identifies with the provisions of ČSN EN ISO 22000:2005, therefore it is applied throughout the Company as well as in the relationships with the interested parties – suppliers, customers, employees, competitors, and the regional public, with the awareness that it is a part of the food supply chain, and as such it affects product quality and safety for the end consumer.
- b) The Food Safety Management system is based on compliance with the HACCP standards, risk assessment aimed at their mitigation, management and prevention of non-compliance and adverse events.
- c) The Company performs its activities in compliance with the requirements of applicable laws and regulations as well as any mutually agreed customer food safety requirements.

6. Communication

- a) In order to maintain efficiency of our Food Safety Management System, we have created and maintained mechanisms of external communication with suppliers and contractors, customers, state administration authorities and other organizations that may affect our Food Safety Management System.
- b) Each employee is informed about the policy and responsible for compliance within their work responsibilities.

This IMS Policy represents the commitment of the Company management to comply with the food quality and safety principles set by the standards as well as customer requirements. The IMS Policy serves as a basis for setting goals and target values. The Company employees are informed about the IMS Policy repeatedly, as they are responsible for its fulfilment.

This IMS Policy is implemented for an indefinite period of time. It can be reviewed in terms of currentness and effectiveness any time and for any reason; however, at least once a year during the management system review.

In Jablonec nad Nisou, 4 April 2018



Ing. Aleš Urbánek, Managing Director